**CREATIVE FOLKESTONE TRIENNIAL CURATOR 2024**

**APPLICATION PACK**

Thank you for your interest in the above vacancy. We’re happy you’ve found us.

Details of the background and context to this role can be found in this pack.

**How to apply:**

Your completed application should include the following:

1. An application form which includes a personal statement in written or recorded format
2. Your up-to-date CV
3. A completed Equal Opportunities Monitoring Questionnaire

Once you have completed your application documents, please return them before the closing date to:

Lyn Maytum
Executive & Project Assistant

Creative Folkestone

Quarterhouse
Mill Bay

Folkestone

Kent CT20 1BN

Or alternatively, please email your completed application to: lynmaytum@creativefolkestone.org.uk

If you have any questions relating to this vacancy, please contact Lyn Maytum by email or phone 01303 760749 for an informal chat.

**Deadline**

Closing date for applications: **Thursday 30 September 2021 at midnight**

**Interview process**

Interviews will take place: **week commending 18 October 2021**

**Start date**

Dependent on successful candidates’ availability: **TBC but near to January 2022**

**ABOUT CREATIVE FOLKESTONE**

Creative Folkestone is dedicated to transforming Folkestone through creative activity to make it a better place to live, work, study and visit. We believe that everyone is creative and that creativity has the power to change people and places. We have developed five key projects that form the foundation of our work:

1. The Creative Quarter has transformed the Old High Street into a hub of independent shops, artists’ studios and live-work spaces.
2. Folkestone Triennial transforms the town every three years into an outdoor sculpture park with newly commissioned artwork by national and international artists.
3. Folkestone Artworks is the UK’s largest collection of public contemporary art in a town.
4. Folkestone Quarterhouse is a performing arts centre that hosts live events across theatre, dance, music, comedy, film, family shows and festivals.
5. Folkestone Book Festival is one of the UK’s most established festivals of literature, books and ideas.
6. We also do other projects!

We have declared that **FOLKESTONE IS AN ART SCHOOL** and all our projects are underpinned by an inspirational learning and engagement programme that works with schools, community groups and the people of Folkestone across art-form, age and ability.

[www.creativefolkestone.org.uk](http://www.creativefolkestone.org.uk)

**CREATIVE FOLEKSTONE TRIENNIAL CURATOR 2024**

**JOB DESCRIPTION**

**Reports to:** Chief Executive

**Salary:** TBC at interview

**JOB PURPOSE & KEY RESPONSIBILITIES**

With around twenty new works the Folkestone Triennial is the UK’s largest exhibition of newly commissioned work the majority of which are placed outside within the setting of the town and its seafront for the public and visitors to experience. [Folkestone Triennial](https://www.creativefolkestone.org.uk/folkestone-triennial/)

2024 will be the sixth Folkestone Triennial and the previous five have established a reputation for Folkestone as an art town that welcomes contemporary artists into its everyday life. The Triennial is just one part of the work of the creative placemaking charity, Creative Folkestone, that has spent the last twenty years transforming the town, its cultural life, economy and reputation.

Creative Folkestone is now looking to appoint a curator with their own vision for the Triennial which builds on past exhibitions, continues the transformation of Folkestone and so further enhance the Triennial and Folkestone’s reputation.

The Creative Folkestone team is experienced at delivering Triennials so can support the curator to deliver their vision. This allows the curator to take a variety of approaches to the exhibition from becoming deeply embedded in Folkestone and all the charity’s work, to providing a vision that is largely delivered by the Creative Folkestone staff team. Potential curators are expected to present their chosen approach.

In an application Creative Folkestone is looking forward to seeing an exciting approach to the 2024 exhibition that must have a diversity of artists and attracts in excess of 160,000 people from the widest of backgrounds.

The curator will take on one or two works in progress or sites and communities of continued interest as these are part of the rooted approach of the Folkestone Triennial.

From all the past exhibitions a few works have been chosen to stay on display in the town as part of the Folkestone Artworks. This Artworks exhibition now has 46 artists represented that the public can visit 24 hours a day, for 365 days a year. The 2024 Triennial is also expected to produce works to be added to the Folkestone Artworks. [Explore Folkestone Artworks](file:///C%3A%5CUsers%5Cowenkimm%5CAppData%5CLocal%5CMicrosoft%5CWindows%5CINetCache%5CContent.Outlook%5CJF0C0BMY%5CExplore%20Folkestone%20Artworks%20-%20Creative%20Folkestone)

The dates of the exhibition in 2024 have not been set but are most likely to run for at least 10 weeks between summer to winter 2024.

Creative Folkestone has an open mind on its curator recruitment and has no preconceived ideas but along with an exciting vision the applicant will have the following:

• A significant track record of successfully curating exhibitions

• Experience of working in the public realm

• Knowledge of contemporary art and networked with artists

• Skilled at creating and developing partnerships

• Understanding of arts organisational dynamics and processes

• Empathy towards colleagues

• The right to work in the UK

The freelance role would work to the Creative Folkestone Chief Executive. It would also attend the charity’s Board Visual Arts Sub Committee chaired by Sir Stephen Deuchar.

Additional information:

• The current curator would be described as fully embedded in Creative Folkestone for the delivery of the Triennial, the acquisition of works for the Folkestone Artworks and into the relevant visual art work of Creative Folkestone. Over three years he averages 2 to 2 ½ days a week with a slower start and building up in the period of delivery.

• As well as being responsible for commissioning the artists the curator works with them on creating the vision for their work and the delivery of the finished piece.

• The Curator works as an integral part of the team delivering the Triennial. This involves close collaboration with the departments of visitor experience, finance & fundraising, Creative Quarter, festivals, education and outreach and PR and marketing.

• The curator is assisted in the Triennial delivery of the exhibition by an assistant curator and a team of freelance project managers who work with the artists on their commissions.

The current curator also:

• Supports on external and internal communications with arts community, media, funders, other stakeholders and with the Board who agree the vision for the Triennial.

• Has delegated budget control for the art commissions.

• Commissions the Triennial Guide authorship, design and production.

• Works with the marketing team on creating the video, audio and visual content for the website

• Commissions a project manager to devise and implement a programme of activities linked to the Triennial (conferences, residencies, academic activity, talks and guided tours) aimed at adults / higher education.

• Identifies fundraising opportunities associated with the theme and selected artists.

• Recommends artworks to be acquired for the Folkestone Artworks.

**CREATIVE FOLKESTONE TRIENNIAL 2024 CURATOR**

**APPLICATION FORM**

**SECTION 1: APPLICANT DETAILS**

|  |  |
| --- | --- |
| **Name:** |  |
| **Address:** |  |
| **Mobile number:** |  |
| **Home telephone:** |  |
| **Email address:** |  |

|  |
| --- |
| Are you legally eligible for employment in the UK?  |
| How did you hear about this vacancy?  |
| What is your notice period / earliest availability to take up the role? |

**SECTION 2: DECLARATION**

Please sign below to indicate that you are providing full and accurate information in your application, your CV and any subsequent interview; and that you understand that withholding or misrepresenting information may be grounds for dismissal.

Signature: Date:

|  |
| --- |
| (FOR OFFICE USE ONLY) DATE RECEIVED: DATE OF INITIAL RESPONSE: |

**SECTION 3: PERSONAL STATEMENT**

**WE’D LIKE YOU TO PROVIDE A PERSONAL STATEMENT ANSWERING THE FOLLOWING QUESTIONS AND PROVIDING ANY FURTHER INFORMATION WHICH YOU WOULD LIKE TO INCLUDE. YOU ARE INVITED TO RESPOND EITHER IN WRITING USING NO MORE THAN 1000 WORDS OR WITH A 5 MINUTE VIDEO/SOUND FILE:**

1. What interests you about the freelance role of Creative Folkestone Triennial Curator and what approach would you take to the curation of the exhibition?

2. What specific skills and experience would you bring to the task?

3. How would you structure your approach in terms of how embedded in the process would you be, the average days per week you feel it would take to deliver the vision in the approach you would take and a potential fee for this?

**SECTION 4: REFERENCES**

Please provide details of two referees, one of whom should be your current or most recent employer and indicate at which stage you consent for these references to be taken up.

|  |  |
| --- | --- |
| **Name:** | **Relationship to you:** |
| Organisation if relevant: | Contact numbers: |
| Email address: | □ contact at any point□ contact on offer of first round interview□ contact on offer of second round interview□ contact only on offer of employment |

|  |  |
| --- | --- |
| **Name:** | **Relationship to you:** |
| Organisation if relevant: | Contact numbers: |
| Email address: | □ contact at any point□ contact on offer of first round interview□ contact on offer of second round interview□ contact only on offer of employment |

**Equal Opportunities Monitoring Questionnaire**

We are asking all applicants to complete the below equal opportunities monitoring questions as part of the recruitment process.

The data you give us will be stored in anonymous aggregate form and held according to Creative Folkestone’s Privacy Policy. It will help us to evaluate our recruitment procedures and gather the most consistent and robust data possible.

**Job Title:** **CREATIVE FOLKESTONE TRIENNIAL 2024 CURATOR**

**Monitoring Questions**

Please circle, highlight or put a X by your answer

|  |
| --- |
| **Where are you currently based?** |
| East MidlandsEast of EnglandLondonNorth EastNorth WestNorthern IrelandScotlandSouth EastSouth WestWalesWest MidlandsYorkshire and the HumberPrefer not to say |

|  |
| --- |
| **How would you describe your gender?** |
| FemaleMaleNon-binary Prefer not to sayPrefer to self-identify (please fill in the free text space below)Not known |

|  |
| --- |
| **What is your age range**? |
| 0-1818-1920-2425-3435-4445-4950-5455-6465+Not knownPrefer not to say |
| **How would you describe your ethnicity?** |
| ArabAsian or British Asian – IndianAsian or British Asian – PakistaniAsian or British Asian – BangladeshiAsian or British Asian – ChineseAsian or British Asian - Other Asian backgroundBlack or Black British – AfricanBlack or Black British – CaribbeanBlack or Black British - Other Black/African/Caribbean backgroundLatinMixed - Asian and WhiteMixed - Black African and WhiteMixed - Black Caribbean and WhiteMixed - Other mixed/multiple ethnic backgroundWhite – BritishWhite – IrishWhite - Gypsy or Irish TravellerWhite - Other White backgroundAny other ethnic backgroundNot knownPrefer to self-identify (please fill in the free text space below)Prefer not to say |

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| **Do you identify as disabled or do you have a long-term health condition?** |
| NoYes - d/Deaf/Hearing ImpairmentYes – a long-term health conditionPrefer not to say |
|  |
| **How would you describe your sexual orientation?** |
| Bi ManBi WomanGay ManGay Woman/LesbianHeterosexual/StraightQueer+Prefer not to sayPrefer to self-identify (please fill in the free text space below)Not known |

|  |
| --- |
| **Is your gender identity the same as the one assigned to you at birth?** |
| NoYesPrefer not to say |